

Northern California Chapters Council (NCCC) (www.ncccinfo.com)
Meeting Minutes

Date: March 31, 2007

Next Meeting Date: June 30, 2007

Location: Cottage Studio, Manteca

Future Meeting Dates: October 27, 2007 & January 5, 2008

Meeting commenced at 9:18 a.m.

Roni Marks called the meeting to order. No minutes from the last meeting were read because they only pertained to the "Stay In Touch Mid-Retreat."

Attendees:

Anne Balthayo, NCDA

Jann Louvau, TBT

Liz Ezell, MPDA

Barb Flavin, TBT

Jean Dorn, GV

Mary Laffin, MPDA

Carole Valtierra, CHDA

Jeanie Gollow, WC

Pat Tierce, GV

Donna Singer, NCDA

Jennifer Williams, MGP

Rhonda Botts, RBDB

Fran Swithenbank, RH

Karen Vecchi, TBT

Roni Marks, VVF

Jan Voestin, WC

Linda Bass, MPDA

Winnie Sutton, NCDA

Treasurer's Report: Jean Dorn distributed and read the treasurer's reports because Susie Lockwood wasn't able to attend. The reports for the two painting events weren't completely final (Jean will review them in greater detail after the meeting and present them later); however, it appears that the net profits from both events totaled approximately \$1,762.17. Jean also reported that 74 individuals attended these seminars—great show!

Future Meeting Dates: NOTE: The September 29, meeting date has been changed to October 27, 2007. Therefore, future meeting dates are June 30, 2007; October 27, 2007; January 5, 2008.

Chapter Sharing: Many chapters have some great events scheduled! All reps will be going back to their chapters and requesting that seminar and paint-in information be sent to Leah Luper immediately so she can include it on the NCCC website. Leah has requested that all information coming to her be complete, including who to contact about the event, date, time and address where it will be held, cost, photos, etc. Please make the information as easy to use as possible so Leah doesn't have to spend huge amounts of time pulling it all together. We will also ask Leah to include her mailing address on the website so items can be physically mailed to her if electronic means are not available.

In addition, all reps will be asking teachers within their chapters to also send information about classes they will be teaching to Leah. These classes do NOT have to be chapter-sponsored classes, but they do have to be taught by teachers in good standing with their chapter and NCCC.

NEW BUSINESS:

We have a new NCCC Chapter – Magic Palette from the Redding Area – WELCOME! Jennifer Williams is their new NCCC representative. They will act as “floaters” during 2008 Retreat, helping out where they can.

NCCC 2008: The dates for this event are **Thursday, September 25, 2008 through Sunday, September 28, 2008 (check out Sunday).**

Chapter Responsibilities for 2008 Retreat: A separate sheet is attached within these notes so the individual reps can easily detach them for possible distribution. **PLEASE READ THESE CAREFULLY! THERE MAY BE MISTAKES AND/OR OMISSIONS IN THEM!!!**

Logo Designs and Teacher submissions will be voted on at our October 27, 2007 meeting.

Calling on Logo Designers: Reps are to notify their chapters of the Logo Design contest. The theme is “Birds of a Feather Paint Together.” The winning entry will receive \$100 in NCCC Bucks which can be spent on their registration fee or raffle prizes (these “bucks” cannot be used for chapter sales items or classes).

The entry forms will be sent to each chapter rep by Karen Vecchi and it can be found the NCCC webpage as well. The design size should be 6” x 6”. The completed entry form and design should be mailed to Karen Vecchi (mailing information can be found on the form).

All submissions must arrive to Karen through the mail. Postmark deadline is October 1, 2007. Any submissions arriving with a postmark after that date will not be opened. The winner will be notified by November 15, 2007.

It is critical that the artist’s name not appear on the artwork submitted. All submissions are to be judged blindly. Artists are being cautioned not to sign their work until judging is complete. If the submission shows anything that would allow a viewer to know who submitted it, it will not be accepted for judging.

Calling on Teachers: We’re recruiting teachers for the NCCC 2008 Retreat. The timeframe for submission, judging, and notification is the same. Forms can also be found in the same places. Also the same—the artist’s name is not to appear on the piece, in the photo, etc. If it does, it will be returned.

Although the logo designers can submit their actual designs, we are not accepting actual pieces from the teachers—only photos. Please stress to your teachers that the photos should be exactly 4” x 6”—no larger or smaller. They may submit as many designs/photos as they like.

Website Report:

Leah requests that when information is sent to her for inclusion on the website, it needs to be complete; especially with regard to classes/seminars/events being offered. Who is the contact person? What is the physical address of where the event will take place? What is the cost? Etc.

NCCC Board Members:

NAME	OFFICE/Function	CHAPTER	EMAIL ID	TELEPHONE
Anne Balthayo		NCDA	caspmelzor@aol.com	510-278-4209
Barb Flavin	Secretary / Retreat Booklet / MI & TI	TBT Concord	hlpinghand@aol.com	925-779-9596 cell 925-783-0669
Carole Valtierra	Retreat Facilities Coordinator / Signs	CHT Manteca	caroleval@aol.com	209-239-1093 Alt 209-239-4662
Carolyn Silvas	Raffle	TB	creativepallette@aol.com	408-205-2272
Donna Singer	Clean Up – Set Up	NCDA	donnasinger@sbcglobal.net	510-538-6888
Donnamarie Smith		TTS	No email	831-688-1183
Fran Swithenbank	Chapter Sales	RHDB Rocklin	swithy@starstream.net	916-624-1979 cell 916-765-3706
Jan Voestin		WCDA		
Jann Louvau	MI & TI	TBT Concord	louvau@sbcglobal.net	925-706-8365
Jean Dorn	Retreat Registration / Chapter Sales	GVT Fresno	jeankdorn@comcast.net	559-433-0670
Jeanie Gollow	Decorations	WCDA Santa Rosa TBT Concord	jeaniepaints@yahoo.com	707-838-6489
Jennifer Williams		MGP	frednjennifer@aol.com	
Karen Vecchi	Retreat Teacher Coordinator / Retreat Booklet / MI & TI	TBT Concord	karenvecchi@sbcglobal.net	925-228-0409 alt 510-987-9826
Leah Luper	Website	TBT	luperlea@pacbell.net	925-672-5598
Linda Bass	Decorations	MPDA Marina	bass@ci.monterey.ca.uc bajmblrb@aol.com	831-384-5391
Linda King		GCDA Sacramento	Linda@luv2paint.com	916-381-0616
Liz Ezell		MPDA	ezellca@aol.com	
Marcia Svancara	Pins/Historian/Surveys	TTS	Marcia_svancara@hotmail.com	831-425-5884
Mary Laffin			mlaffin@aol.com	
Molly Purvis	Registration	GCDA Sacramento	Mary2molly@hotmail.com	916-600-7333
Pat Tierce	Chapter Sales	GVT Fresno	pat.tierce@ci.fresno.ca.us	559-434-4109
Rhonda Botts	Retreat Advisor / Class Sales	DBNC Red Bluff MPDA Marina	rbpaint@yahoo.com	530-529-0262
Roni Marks	Moderator / Signs	VVFP Vacaville	Roni56@aol.com	707-446-1527
Susan Lockwood	Treasurer / Raffle	TB San Jose	cuttinfools@earthlink.net	408-923-5239 cell 408-250-3248
Sylvia Brigden		WCDA Santa Rosa	sylviamb@aol.com	
Winnie Sutton		NCDA	suttodw@juno.com	

CHT = CA Heart N Tole
GV = Grapevine Tolers
NCDA = Northern Cal Dec Art
TBT = Toll Bridge Tolers
WC = Wine Country

DB = Decorative Brushes
MP = Monterey Peninsula
RH = Red Hat Dec Brushes
TTS = Tree to Sea

GC = Gold Country
MGP = Magic Palette
TB = Toling Bells
VV = Vaca Valley Friendzy

Chapter Responsibilities for the 2008 NCCC Retreat

Event	Responsible Chapter	Budget	Task Breakdown
Booklet	TBT	\$2,000	Create NCCC booklet, send to printer, distribute to chapters
Registration	Grapevine – Jean Dorn		Assemble registration packet and make available to NCCC website; receive and catalog enrollees; send payments to Susie Lockwood; send out confirmations (email or snail mail); notify TBT reps of enrollees and their contact info so they can notify teachers. Prepare 10x13 envelopes for each enrollee; stuff with name tag for each enrollee, list of classes then hand envelope off to Molly Purvis.
Check-In - Welcome	Gold Country (Molly Purvis)		Prepare sign-in sheets, copy facility map. Get envelopes from Jean Dorn, stuff them with retreat pins and maps and make sure envelope contains rest of class materials. Make sure check-in tables are “womaned,” have students sign in on the sign-in sheets, distribute check-in envelopes.
Class Sales	Red Bluff	\$50	Set up display of all items being taught, handle enrollment for people adding classes; give them class-add ticket to give to teacher
Raffle	Toling Belles Susie Lockwood	\$150	Sell raffle tickets, collect raffle items. Each chapter must donate three (3) items and each item must be a minimum value of \$50
Pins/Historian/ Surveys	Tree to Sea (possibly Magic Palette or NCCC members	\$200	Design and paint retreat pins to be given to each enrollee. Give painted pins to Molly for the Check-In envelopes. Roni is to check with Marcia to see if TTS is (or will be) in existence and remind them to join another chapter if their chapter is being disbanded.
Clean Up / Set Up	Northern California Decorative Artists	\$100	Table covers, trash bags taped to each table, easels, lights, water buckets
Make It / Take It	TBT	\$100	Baggies containing bare essentials for each MITI project—OR SHOULD IT BE ONE BAGGIE W/ALL? Each chapter is to provide 2 samples for 2 display boards; each item is to be taught twice; 62 surfaces are to be prepared for each class being taught (not counting the 2 finished sample board pieces).
Chapter Sales		\$100	Marking the items for sale, money and receipt books (these go to Susie Lockwood after the event), each chapter is to provide volunteers to “woman” the sales tables; Chapter Sales coordinates this effort.
Decorations	Monterey	\$250	Decorates the facility, tables at the Sunday Brunch (approximately 20 tables), registration area. They are to provide two sets of “Big” (their choice) and “give-aways” (about 200 will be needed).
Signs	Carole & Roni will do this	\$150	
Teachers	TBT		Prepare voting boards of all teacher submissions—group them by class duration (2-hour; 3-hour, etc.) Each photo needs to include duration, project cost and whether it is the teacher’s original design. Send “you’ve been chosen” ltrs to teachers; notify teachers of enrolled student’s information; stay in touch with teacher to make sure everything is on track.

To-Do List:

- **Barb Flavin:** Request TBT Historian forward Mid Retreat photos to NCCC website. Look for Timeline document in boxes and get copy to Jean Dorn.
- **Karen Vecchi:** Email Logo Contest information and Request for Teachers to NCCC members and to Leah Luper.
- **Carole Valtierra:** Call rep at Konocti Harbor and find out about possible hospitality suite or other gathering place for folks to meet and chat between classes.
- **Jean Dorn:** To email Leah's timeline document to Barb. Barb to look for similar document in "inherited" boxes and send to Jean. We'll put something together to distribute to members.
- **Roni Marks:** To call Tree to See chapter to see if they are still in existence—and if they'll be in existence during Retreat in 2008. If not, she'll encourage them to join a chapter so they can participate in Retreat.